Forgot Password feature

Description:

- To be able to use the features of the system, you must be logged in with an account present in the system
- The Forgot Password and Reset Password process is described below

Procedure:

Step 1: Access the **Login** screen of the **CDCB** system with the link https://40.142.54.172/

Step 2: Click on the "**Forgot Password?"** link

Step 3: The system will navigate to the "**Forgot Password"** page

FORGOT PASSWORD

Enter the following information:

Username

Email Address

SUBMIT

After submitting this form you should receive an email from **AccountSupport@uscdcb.com** with a link to reset your password.

Step 4: Enter your **Username** and **Email Address**, then click **"Submit"**

FORGOT PASSWORD

Enter the following information:

Username   hltoanh1997

Email Address   hltoanh@tma.com.vn

SUBMIT

After submitting this form you should receive an email from **AccountSupport@uscdcb.com** with a link to reset your password.

- After submitting successfully, it redirects to the Login page with a message **"A reset password link has been sent to your email address."**

- Additionally, an email will be sent to the email address provided by the user in the following format

☐ **[SPAM] <CDCB> Password Reset**   1 message

From: "Web Connect" <lthoanganh@uat.uscdcb.com>   January 17, 2022 3:36 PM

To: hltoanh@tma.com.vn

Reply To: accountsupport@uscdcb.com

This email is intended for hltoanh@tma.com.vn
Enter this link to reset your password.

This link will be good for 2 hours. After that you will need to click on the Forgot Password link to receive a new web link by email to reset your password.

If you have any questions please email us at AccountSupport@uscdcb.com

Steps 5: Click on the text **"Click here to reset your password"**, the system will navigate to the "**Reset Your Password**" page

RESET YOUR PASSWORD

Enter the new password:

Password		Password requires at least 8 characters (at least 1 numeric, 1 alpha and 1 special character).
Confirm Password		

SUBMIT

Step 6: Enter your **Password** and **Confirm Password**, then click **"Submit"**

Login

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COLLABORATOR LOGIN

Username or Email

Enter Username/Email

Password

Password

Forgot Password?   Register New Account?

LOGIN

WARNING: This system is for the use of authorized users only. Individuals using this computer system without authority, or in excess of their authority, are subject to having all of their activities on this system monitored and recorded by system personnel.

- The system will save the new password and redirect to the "Login" page where the user can log in with the new password
- You can use the new password login to the CDCB system. GOOD LUCK!!