

CDCB Evaluation Frequency Task Force

1. Background

The Evaluation Frequency Task Force (EFTF) is appointed by the CDCB Board of Directors to review the existing policy of triannual official genetic evaluations and make recommendations to the CDCB Board of Directors regarding the potential benefits, the convenience and the feasibility of increasing the frequency of full evaluations.

EFTF members are representatives of the four member-sectors technically capable to assess the impacts of evaluation changes in their own respective sector, a representative of the Animal Genomics and Improvement Laboratory (AGIL) and CDCB staff.

2. Purpose

EFTF exists to prepare and guide the CDCB Board of Directors on the cost-benefit analysis of increasing the frequency of full genetic evaluations and to recommend an implementation strategy in case the existing policy is modified.

3. Scope

- Assess the benefits of increasing the frequency of full genetic evaluations for all CDCB members and affiliates.
- Assess the necessary investment that each member-sector requires to increase the frequency of evaluations.
- Assess the necessary investment that AGIL requires in research and development.
- Assess the necessary investment that CDCB staff requires to implement the changes.
- Provide a technical recommendation to the CDCB Board of Directors regarding the convenience and feasibility of increasing evaluation frequency.
- Provide a full implementation plan, defining roles and responsibilities, timeline and deliverables, in case the decision to increase the evaluation frequency is made.

4. Term

These Terms of Reference are effective from April 11 to December 11, 2019, and may be extended by the CDCB Board of Directors if necessary.

5. Membership

Category	Number of Representatives
Dairy Records Providers	2
Purebred Dairy Cattle Association	2
National Association of Animals Breeders	2
Dairy Records Processing Centers	2
AGIL	1
CDCB staff	2
Total:	11

6. Accountability

The EFTF is a non-executive body appointed by and reporting back to the CDCB Board of Directors.

7. Roles and responsibilities

EFTF:

- To serve as the representative panel to perform the technical review of the existing evaluation frequency policy and make recommendations to the CDCB Board of Directors.
- To identify opportunities of improvement in the CDCB evaluation frequency policy towards better practices for the organization.

Membership:

- To put the interests of the CDCB above any personal or corporate interests or preferences when making recommendations.
- To attend all scheduled EFTF meetings and conference calls.
- To keep confidentiality on all EFTF discussions, except from the necessary consultations to their respective sectors when requested by the EFTF.

Chair:

- To facilitate the schedule of EFTF meetings and conference calls.
- To establish the agenda and organize the materials for the EFTF meetings and conference calls.
- To prepare reports with EFTF recommendations to the CDCB Board of Directors in due time.
- To chair meetings and calls.
- The CDCB staff will provide logistic support to the Chair.

8. Timeline

- Appoint EFTF members and chairperson on April 10-11, 2019, CDCB Board meeting.
- Schedule meetings and conference calls as necessary.
- Final report: December CDCB Board meeting, December 11-12, 2019.